
REQUEST FOR PROPOSALS

Solicitation No: AG-0116-S-08-0069

**Proposal Due Date:
09/04/2008**

PROJECT NAME: LANCASTER ROADS (HUB-Zone Set-Aside)

QUICK INDEX

Section	<u>Item Description</u>
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PROPOSAL REMINDERS

Submit printed copy of offer to the address listed on the enclosed SF 1442. Before submitting your offer, please review the following:

- Have you rechecked your figures?
- Have you completed the Schedule of Items?
- Have you completed and signed the SF 1442, Solicitation, Offer & Award?
- Have you acknowledged all amendments?
- Have you completed the annual representations and certifications electronically via the Online Representations and Certifications Application (ORCA) website at <http://orca.bpn.gov>
- **Have you submitted your Technical Proposal and a copy of a Business/Cost Proposal per Instructions in Section L? Technical Proposals must sufficiently address Evaluation Factors listed in Section M.**
- Have you registered in the Central Contractor Registration database? (Section I)

ISSUING OFFICE:

**USDA – Forest Service
Federal Building, 648 Mission St.
KETCHIKAN, AK 99901
Phone (907) 228-6244 – Fax (907) 228-6254**
